
Important numismatic research question

1 message

EricNumis@aol.com <EricNumis@aol.com>

Tue, Aug 16, 2011 at 12:50 PM

To: [REDACTED]

Curator or other Bank of Canada Currency Museum numismatist:

I want to write or tell you that I have recently made a very important discovery in the numismatics of a Bank of Montreal proof Canadian bank note in your collection that I wish to write you about and am not sure of the proper mail address to which to send it. Please send me the address by Email or if you prefer telephoning me you may at 314 727 0850. I do numismatic writing and research work only on a voluntary and not for profit basis and believe you will be very pleased to be informed of the new matters.

I will appreciate your cooperation.

Eric P. Newman



Eric Newman <ericnumis106@gmail.com>

Bank of Canada Currency Museum

1 message

Wed, Aug 17, 2011 at 12:29 PM

Reply-To: [REDACTED]

To: "ericnumis@aol.com" <ericnumis@aol.com>

Hi Eric:

Here is what you requested. Hope it helps. Tom

Where We Are

The Currency Museum is located within the Bank of Canada buildings in downtown Ottawa. These buildings take up the entire block between Kent and Bank, and Wellington and Sparks. For directions to our location, just steps from Parliament Hill and the Sparks Street Mall, consult the map below. Both the West and East Towers of the Bank of Canada lead you into a tropical indoor Garden Court—the Museum entrance is within the court, facing Sparks Street.

Admission to the Museum is free.

Currency Museum Bank of Canada

245 Sparks Street

(between Bank and Kent)

Ottawa, Ontario

Canada

K1A 0G9

Museum: 613 782-8914**Reservations:** 613 782-8852**Fax:** 613 782-7761**Email:** [REDACTED]



NATIONAL CURRENCY COLLECTION

Currency Museum, Bank of Canada

234 Wellington St. East Tower B-3, Ottawa, ON K1A 0G9

Tel: (613) 782-7931; Fax (613) 782-7747 E-mail: images@bankofcanada.ca

IMAGE REQUEST FORM

Date:		Control No.:	
Name:		Company:	
Address:			
City:		Prov/State :	
Postal Code:		Country:	
E-mail:		Phone:	Fax:
Purpose of Request:*			
Due Date:			

* If further space is required please attach details of the *Purpose of Request* to this form.

Object ID	Description	View	Image Options	Qty
1991.0039.0000.000	Bank of Montreal 1830 \$5 proof	View	Image Options	
		View	Image Options	
		View	Image Options	
		View	Image Options	
		View	Image Options	
		View	Image Options	
		View	Image Options	
		View	Image Options	
		View	Image Options	
		View	Image Options	

Shipping Instructions

☒ E-mail ☐ Regular Mail ☐ Courier

Shipping Address:

E-mail:

Tracking (For Office Use Only)

Authorization:

Date:

Executed:

Date:

Shipped:

Date:

Notes

☐ I have read and agree to the Terms Governing the Reproduction and Use of Photographs and the Privacy Notice

☐ I give consent to the Currency Museum to send me additional information about the Museum and its services, and to include me in a survey to assess the quality of this service.

Completed forms may be returned to the Currency Museum by e-mail, fax, or regular mail.



NATIONAL CURRENCY COLLECTION

Currency Museum, Bank of Canada

234 Wellington St. Ottawa, ON K1A 0G9

Tel: (613) 782-8914; Fax (613) 782-7747 Email: images@bankofcanada.ca

IMAGE REQUEST INVOICE

Date: Thursday, March 24, 2011

Invoice: 3/24/2011

Name: Joel Robert

Company: Robert Graphic Services

Address: 76 Guildford Crescent

City: Brampton

Prov/St: Ontario

Post Code: L6S 3K2

Country: Canada

Email: joel@rgsonline.ca

Phone: 905-789-1896

Qty	Object ID	Description	Credit*	Image Options	Price	Total
1	\$50	\$50 postcard	Credit	Hi-Res,300dpi,colour	\$50.00	\$50.00
			Credit	Image Options		
			Credit	Image Options		
			Credit	Image Options		
			Credit	Image Options		
			Credit	Image Options		
			Credit	Image Options		
			Credit	Image Options		
			Credit	Image Options		
		0	Credit	Image Options		
					Subtotal	\$50.00
					Shipping	
					GST	
					PST	
					HST	\$6.50
					Total due	\$56.50

* Please refer to the image policy for details regarding payment, shipping and other information.
* The NCC reserves the right to modify fees without prior notice.
* Please refer to the **Terms Governing the Reproduction and Use of Photographs** for information pertaining to use, copyright and credit of images.

This invoice, paid in full, formally releases copyright permissions of the images specified above to the recipient for use as detailed in the section entitled "Purpose of Request" on the Image Request Form.

*Credit Line:

1. "NATIONAL CURRENCY COLLECTION, CURRENCY MUSEUM, BANK OF CANADA, Gord Carter."
2. "NATIONAL CURRENCY COLLECTION, CURRENCY MUSEUM, BANK OF CANADA."
3. "CURRENCY MUSEUM, BANK OF CANADA, Gord Carter."
4. "CURRENCY MUSEUM, BANK OF CANADA."

GST Registration no.: 11933 2377 RT0001 (5%)

British-Columbia PST Registration no.: R790940 (7.5%)

Saskatchewan PST Registration no.: 1443951 (6%)

Manitoba PST Registration no.: 153256-1 (7%)

Ontario PST Registration no.: 4208-1351 (8%)

Quebec PST Registration no.: 1000043164 TQ0001 (7.5% on price incl GST)

PEI PST Registration no.: 124899 (10%)

HST for Nova Scotia, New Brunswick and Newfoundland Registration no.: 11933 2377 RT0001 (13%)



Policy Regarding the Request for Photographic Reproductions of Images Produced by The Currency Museum

Version 4.0

Amended December 28, 2007

REQUESTING PHOTOGRAPHIC REPRODUCTIONS	3
IMAGE FORMATS	3
FEE SCHEDULE FOR REPRODUCTIONS.....	3
IMAGE PROCESSING.....	4
SHIPPING	4
TAXES	5
METHOD OF PAYMENT	5
IMAGE REQUEST FORM: HOW TO ORDER	5
TERMS GOVERNING THE REPRODUCTION AND USE OF PHOTOGRAPHS	8



REQUESTING PHOTOGRAPHIC REPRODUCTIONS

As custodian and manager of the National Currency Collection (NCC), the Currency Museum of the Bank of Canada (the Museum) offers photographic reproductions of most numismatic items in the collection, as well as images depicting subjects, activities and perspectives related to the Museum. Photographic images are available for private and public use. Please refer to the *Terms Governing the Reproduction and Use of Photographs* for access, restrictions, copyright, and credits pertaining to the use of photographic reproductions. It is required to read these terms before making a request.

IMAGE FORMATS

Photographic reproductions are available in the following formats:

Digital file:

- Colour only;
- Large format (.tiff) – High resolution, 300 dpi, approximately 11”x 14” for publications and other printed media supplied on Compact Disc and sent by mail;
- Small format (.jpeg) – Low resolution, 72 dpi, approximately 5”x7” for viewing (not suitable for printing) sent by e-mail.

Print:

- Colour or black & white;
 - Glossy or matte finish, 8”x10” or 11”x14”, sent by mail.
- All images are printed on standard, non-archival, glossy or matte paper.

The Museum does not offer photographic reproductions onto film-based media (e.g., slides, transparencies, and negatives). Special requests pertaining to digital files can be made in writing to the photographer of the Currency Museum at images@bankofcanada.ca

Objects in the National Currency Collection are photographed individually and one side is considered to be one image. Thus, a coin could be two or more images to show all aspects. **Fees are based on the number of images and not the number of objects. Please specify if only one side or view is required.**

All images are photographed and produced on site. No outside party may photograph objects in the National Currency Collection, either in storage or on display, intended for commercial publication. At the discretion of the Curator, exceptions may be made to accommodate reproductions of images onto media not supported by the Museum, such as moving film, and to accommodate reproductions of images of objects considered for research and/or for exhibition by other institutions.

FEE SCHEDULE FOR REPRODUCTIONS

The Museum charges a fee for reproducing images. A *Usage Fee* applies to each reproduction and is based on the intended use of the image, either private or commercial. **Private use** includes publications, broadcasts, exhibitions, and electronic transmissions that are for research, education and non-profit promotions. **Commercial use** includes publications, broadcasts, exhibitions, and electronic transmissions that will be sold for profit, and promotions for businesses that are for profit.

In the interest of promoting the National Currency Collection, the Currency Museum, and the Bank of Canada, the Museum will adjust or waive the fees in special circumstances, which will be examined on an individual, case-by-case, basis. Further details can be obtained by contacting the Curator for images



of specific objects in the NCC or the Marketing Manager for all other images.

Additional fees apply to cover the cost of materials. Refer to the fee schedule below for details.

	Service	Standard service	Rush service
Usage fee	Private use	\$30	\$50
	Commercial use	\$50	\$75
Materials: Digital file	Large format on CD	\$5	\$5
	Small format by E-mail	N/C	N/C
Materials: Print	8"x10" matte or glossy paper	\$5	\$5
	11"x14" matte or glossy paper	\$7	\$7

All fees are in Canadian funds and are subject to change without notice.

IMAGE PROCESSING

For **Standard service**, all image requests require a minimum of four weeks, which includes processing and shipping time. The Museum does offer a **Rush service** with a one-week turnover. Please refer to the fee schedule above for additional fees for rush service.

SHIPPING

Digital files on CD and photographic prints are sent by regular mail service through Canada Post. The Museum also offers courier service through the Bank of Canada's contractor, Purolator. Arrangements for courier service must be indicated on the Image Request Form, otherwise, orders will be automatically shipped by regular mail. Owing to security issues, the Museum cannot use any other courier service. The Museum does not guarantee shipping times for courier service and is not liable for lost or missing shipments. Please refer to the fee schedule below for shipping costs.

	Canada	United States	International
E-mail (for small digital files)	No charge	No charge	No charge
Regular mail (for images on CD and prints)	\$2 per order	\$3 per order	\$5 per order
Courier service (for images on CD and prints)	\$7 per order	\$10 per order	\$15 per order

All fees are in Canadian funds and are subject to change without notice.

TAXES

All image requests submitted by Canadian residents are subject to both federal and local provincial taxes. Please refer to the table below for tax schedule. Taxes do not apply to U.S. and international requests. [N.B] The reduction of 1% in the GST and the HST will take effect 1 January 2008.



Province	Federal tax GST # 11933 2377 RT0001	Provincial tax	Provincial tax Registration No.
British Columbia	5%	7.5%	R790940
Alberta	5%	-	-
Saskatchewan	5%	6%	1443951
Manitoba	5%	7%	153256-1
Ontario	5%	8%	4208-1351
Quebec	5%	7.5%	1000043164 TQ0001
New Brunswick	13% (HST)	-	-
Nova Scotia	13% (HST)	-	-
Prince Edward Island	5%	10%	124899
Newfoundland	13% (HST)	-	-

METHOD OF PAYMENT

Prepayment is required before an image request can be processed. Acceptable forms of payment include personal cheque and certified funds (i.e., bank draft, money order or cashier's cheque.) The Currency Museum does not currently accept credit cards or any other form of electronic payment. All orders, including U.S. and international, must be made **payable to the Bank of Canada in Canadian funds**.

Clients must consent to the *Terms Governing the Reproduction and Use of Photographs* and the terms stated in the *Privacy Notice* when requesting photographic reproductions. When an image request is received, clients will be contacted by e-mail or by telephone to confirm personal information, order information and applicable fees. Processing of the request will begin when payment has been received. A final copy of the invoice marked "paid" will be sent by mail. Orders are recorded and processed only during business hours from Monday to Friday.

IMAGE REQUEST FORM: HOW TO ORDER

To order photographic images, please complete the *Image Request Form*, providing all pertinent data in the appropriate fields.

Client Contact Information

Please enter all client information in the appropriate fields (i.e., name, address, phone, e-mail). If the order is to be shipped to a different address, please include the shipping address in the field entitled "Shipping Method" at the bottom the *Image Request Form*.

The personal information provided on this form is protected under provisions of the *Privacy Act* and will be used only for the purpose for which it was collected.

Purpose of Request

The requestor must indicate: the nature and purpose of the proposed use of the image; the number and type of further reproductions (if any) intended to be made; the nature of the business or activity of the requesting party; and any other pertinent information. Such information may be attached to the Image



Request Form when making the request. **Images are not available for previewing.**

Referring to the section entitled “Image Processing”, please indicate the due date or deadline for the order and the type of service required: **Standard** or **Rush**. Refer to the fee schedule for applicable costs for the respective service.

Description of Fields

- Object ID:** Use the object ID number when making an image request (e.g. 1966.0160.05067) for specific objects in the NCC . For other images, refer to the file ID number attributed to a specific image. In cases where the object ID and file ID numbers are not available, information in the *Object Description* is used.
- Object description:** Enter a brief description of the item, the issuing authority, date and denomination.
- View:** Select the side or view of the object from the options available in the drop-down menu. **Not all views are available for each object.** For paper items, such as bank notes, views are expressed as **face** (front) and **back**. For metal objects, such as coins, views are expressed as **obverse** (front), **reverse** (back) and **edge**, if applicable.
- Image options:** Choose one of the options in the drop-down menu:
- Hi-Resolution, 300dpi, colour
 - Low-Resolution, 72dpi, colour
 - Print, glossy, 8X10, colour
 - Print, glossy, 8X10, b/w
 - Print, glossy, 11x14, colour
 - Print, glossy, 11x14, b/w
 - Print, matte, 8x10, colour
 - Print, matte, 8x10, b/w
 - Print, matte, 11x14, colour
 - Print, matte, 11x14, b/w
- Quantity:** Indicate the number of prints and/or digital files required for each image.

Shipping Instructions

Referring to the shipping fee schedule select the desired method of shipment. Provide a shipping address or e-mail in the allocated space if the images are to be shipped to a separate address or e-mail from that in the client contact information.



Consent

Check the first box at the bottom of the form if you have read and agreed to the *Terms Governing the Reproductions and Use of Photographs* and the *Privacy Notice*. The image request will not be processed if this box is not checked.

Check the second box if you wish to give consent to the Currency Museum to send you additional information about the Museum and its services, and if you agree to participate in a survey conducted by the Museum to assess the quality of the service.

Completed *Image Request Forms* and the Purpose of Request can be sent by e-mail to images@bankofcanada.ca or by fax to (613) 782-7747. *Image Request Forms* and payment can be sent by mail to:

National Currency Collection
Currency Museum – Bank of Canada
234 Wellington St
Ottawa, Ontario K1A 0G9 CANADA

Further inquiries:

Questions regarding the image policy and the *Image Request Form* can be forwarded to the above e-mail address and address, or by telephone at 613-782-7485.



TERMS GOVERNING THE REPRODUCTION AND USE OF PHOTOGRAPHS

ACCESS

Subject to any other restrictions that may apply, the Currency Museum of the Bank of Canada provides access to its collection of numismatic items and its inventory of stock images for reproduction as reference material. The Museum, however, reserves the right to refuse access to any part of the collection. Reproductions of any material held by the Currency Museum, Bank of Canada, may be obtained only from the Currency Museum, Bank of Canada to ensure that correct captions, credit lines, and other restrictions be observed. In the case of images containing human subjects and/or copyright material, only those bearing a release form signed by the proper authority are available for photographic reproduction. In the case of payment cards, only the face of a card will be provided through photogrpahic reproduction. **Reproductions of bank notes, coins and payment cards that are in current and common circulation in any country will not be provided.**

RESTRICTIONS

Digital and printed images may not be distorted or mutilated; and they may not be modified or altered, except in size (dimensions) and resolution, without the express written permission of the Curator of the National Currency Collection. In an effort to curtail the possible fraudulent use of images, all reproductions of objects intended for use as props must bear a clearly visible and understandable indication, such as “COPY” or “REPRODUCTION,” stating that they are reproductions. Digital and printed images may not be used in association with a product, service, cause or institution without the express written permission of the Curator of the National Currency Collection.

Except as disclosed in the Image Request Form and as authorized by the Currency Museum, all purchased images may not be further reproduced, except, in the case of a digital image, to the extent necessary to display it, view it or print one copy. An application for further reproduction of an image must be submitted to the Curator of the National Currency Collection as part of the Image Request Form. A request to reproduce a purchased image can also be subsequently made in writing to the Curator of the National Currency Collection by the completion and submission of a supplementary Image Request Form.

A complimentary copy of any published work in which the photograph appears shall be delivered to the library of the National Currency Collection at time of publication.

Section 457 of the Criminal Code prohibits the unauthorized reproduction of anything in the likeness of a Bank of Canada note, subject to certain exceptions. The full text of Section 457 is available on the Bank of Canada Web site at www.bankofcanada.ca.

THIRD PARTY COPYRIGHT

Any individual numismatic item in the National Currency Collection may be subject to copyright owned by third parties. The recipient of photographic reproductions is responsible for determining whether any use of such reproduction or any authorized further reproduction of it does or does not constitute an infringement of third party copyright under the *Copyright Act*. The recipient is also responsible for determining whether the material is subject to third party copyright and for ascertaining the name of the person or organization holding the copyright. Upon request, the National Currency Collection will endeavour to provide recipients of photographic reproductions with the copyright status of the material in its holdings. Failure, however, to provide such information does not mean that the material is not subject to copyright.



COMPULSORY CREDIT

Any authorized reproductions by purchasers of material supplied by Currency Museum of the Bank of Canada **must** include one of the following credit lines:

For images of objects in the National Currency Collection:

**“NATIONAL CURRENCY COLLECTION, CURRENCY MUSEUM,
BANK OF CANADA, Gord Carter.”**

- OR -

**“NATIONAL CURRENCY COLLECTION, CURRENCY MUSEUM,
BANK OF CANADA.”**

For all other images:

“CURRENCY MUSEUM, BANK OF CANADA, Gord Carter.”

- OR -

“CURRENCY MUSEUM, BANK OF CANADA.”

The use of the proper credit line will be indicated for each object on the *Image Request Form*.

For any authorized diffusion on television, movie film, videotape, DVD, CD-ROM, slide presentation or other multi-image medium, a single credit to the **National Currency Collection - Bank of Canada** may accompany the photo with the full credit, as above, stated in the list of acknowledgements or photo credits.

By checking the designated box located at the bottom of the *Image Request Form* the requestor agrees to the above terms. An image request will not be processed unless the requestor has checked the designated box on the *Image Request Form*.





Eric Newman <ericnumis106@gmail.com>

Bank of Montreal 1830 \$5 proof

2 messages

Fri, Aug 26, 2011 at 3:42 PM

To: "EricNumis@aol.com" <EricNumis@aol.com>

Cc: [REDACTED]

Dear Mr. Newman,

Thank you for your letter and the copy of your interesting article. We do have a proof of the 1830 Bank of Montreal 5 dollar note in our collection. I am copying Lise Gelineau who looks after image requests. She may require some further information and will be in contact with you. Best of luck with your article. We look forward to reading it!

Regards,

Raewyn Passmore

Assistant Curator | Conservatrice adjointe

National Currency Collection | Collection nationale de monnaies

Bank of Canada | Banque du Canada

234 rue Wellington St.

Ottawa, ON K1A 0G9

Telephone | Téléphone [REDACTED]

Fax | Télécopieur [REDACTED]

[REDACTED]

[REDACTED]

=====

La version française suit le texte anglais.

This email may contain privileged and/or confidential information, and the Bank of Canada does not waive any related rights. Any distribution, use, or copying of this email or the information it contains by other than the intended recipient is unauthorized. If you received this email in error please delete it immediately from your system and notify the sender promptly by email that you have done so.

Le présent courriel peut contenir de l'information privilégiée ou confidentielle.
La Banque du Canada ne renonce pas aux droits qui s'y rapportent. Toute diffusion,

utilisation ou copie de ce courriel ou des renseignements qu'il contient par une personne autre que le ou les destinataires désignés est interdite. Si vous recevez ce courriel par erreur, veuillez le supprimer immédiatement et envoyer sans délai à l'expéditeur un message électronique pour l'aviser que vous avez éliminé de votre ordinateur toute copie du courriel reçu.

Wed, Aug 31, 2011 at 8:55 AM

To: "EricNumis@aol.com" <EricNumis@aol.com>

Hi Mr. Newman,

In response to your inquiry to Ms. Passmore, the Currency Museum of the Bank of Canada can indeed supply you with high-resolution images . I have attached a copy of the Bank of Canada's image policy, and shows the fee structure (please note that the face and back of a note are considered as two image \$50 each). I have also attached an image Request Form for you to complete if you wish to proceed with your request. Simply fill in the top part with your personal information.

If you have any questions, you can contact me.

Sincerely,

Lise Gélneau

Executive Administrative Assistant

Adjointe Administrative de Direction

National Currency Collection / Collection Nationale de monnaies

Currency Museum / Musée de la monnaie

Bank of Canada / Banque du Canada

Phone / Téléphone [REDACTED]

[REDACTED]

De : Raewyn Passmore

Envoyé : August 26, 2011 3:42 PM

À : EricNumis@aol.com

Cc : Lise Gelineau

Objet : Bank of Montreal 1830 \$5 proof

[Quoted text hidden]

[Quoted text hidden]

2 attachments



Policy Regarding the Request for Photographic Reproductions 2003 - Version 4.0 (amended Dec 28 2007).doc
627K



Image Request Form .xls
63K

